

**CHARLEROI AREA SCHOOL DISTRICT  
BOARD OF EDUCATION**

**Regular Meeting of Tuesday, September 26, 2017**

**7:00 PM**

**Charleroi Area High School Community Room**

**MINUTES**

Prior to the regular meeting, the Board met in Executive Session at 6:03 p.m. in the High School Community Room, 100 Fecsen Drive, Charleroi PA 15022 to discuss personnel matters. Persons present were: Mr. Caruso, Mrs. Hopkins, Mr. Nutting, Mrs. Pappasergi, Mrs. Pellegrini, Mrs. Pepper, Mr. Wiltz and Mr. Yakich. Mrs. Keranko was absent.

Mr. Wiltz, Board President, announced that the Board had been in executive session since 6:03 p.m. and then called the regular meeting of the Charleroi Area School District Board of School Directors to order at 7:06 p.m. in the High School Community Room, 100 Fecsen Drive, Charleroi PA 15022.

Upon roll call, members present were: Mr. Caruso, Mrs. Hopkins, Mr. Nutting, Mrs. Pappasergi, Mrs. Pellegrini, Mrs. Pepper, Mr. Wiltz and Mr. Yakich. Mrs. Keranko was absent.

**STUDENT REPRESENTATIVE REPORTS**

The student representatives informed the Board of the different activities that have taken place within the District.

**APPROVAL OF THE AGENDA**

Upon motion of Mr. Yakich, seconded by Mrs. Pellegrini, it was resolved to approve the agenda for the Regular Meeting of the Charleroi Area School District Board of School Directors for September 26, 2017.

**ROUTINE BUSINESS:**

Upon motion of Mrs. Pepper, seconded by Mrs. Pappasergi, with all in favor, it was resolved to approve the following routine business items for the month of August 2017:

- a. Approval of the Minutes for the Regular Meeting of August 22, 2017

**CORRESPONDENCE**

The following correspondence was read at the meeting:

MINUTES – SEPTEMBER 26, 2017 – REGULAR MEETING

a. September Subsidies

The following Federal and State Funds have been or will be received for the month of September 2017:

FUNDING	AMOUNT
MVCTC RENTAL	\$244,115.06
BASIC EDUCATION FUNDING	\$1,175,040.00
SOCIAL SECURITY	\$135,701.95
SD TRANSPORTATION	\$79,479.44
NATIONAL SCHOOL LUNCH PROGRAM	\$7,183.85
SUMMER FOOD SERVICE PROGRAM	\$5,157.55
EDUCATION AND COMMUNITY DEVELOPMENT	\$112,651.44
RETIREMENT	\$545,278.03
SUMMER FOOD SERVICE PROGRAM	\$1,797.44
SD SPECIAL ED	\$176,591.00

b. Thank You Note

**EDUCATION AND CURRICULUM**

Upon motion of Mr. Yakich, seconded by Mrs. Pellegrini, it was resolved to approve all EDUCATION AND CURRICULUM resolutions as presented by the Administration and subject to review by the District Solicitor as follows:

- a. Approval of Marching Band and Show Choir Trip to Chicago, Illinois, March 22-25, 2018, at no cost to the District

**ROLL CALL:**

Mr. Caruso Yes, Mrs. Hopkins Yes, Mrs. Keranko Absent,  
Mr. Nutting Yes, Mrs. Pappasergi Yes, Mrs. Pellegrini Yes,  
Mrs. Pepper Yes, Mr. Yakich Yes, Mr. Wiltz Yes.

**POLICIES/ADMINISTRATIVE REGULATIONS**

Upon motion of Mr. Nutting, seconded by Mr. Yakich, it was resolved to approve all POLICY/ADMINISTRATIVE REGULATIONS resolutions as presented by the Administration and subject to review by the District Solicitor as follows:

MINUTES – SEPTEMBER 26, 2017 – REGULAR MEETING

- a. Final Reading of Revised Policy 203 – Immunizations and Communicable Diseases
- b. Final Reading of Policy 209.2 – Diabetes Management
- c. Final Reading of Revised Policy 246 – School Wellness
- d. Final Reading of Revised Policy 251 – Homeless Students
- e. Final Reading of Policy 255 – Educational Stability for Children in Foster Care
- f. Final Reading of Policies: 601 – Fiscal Objectives; 602 – Budget Planning; 603 – Budget Preparation; 604 – Budget Adoption; 605 – Tax Levy; 606 – Tax Collection; 607 – Tuition Income; 608 – Bank Accounts; 609 – Investment of District Funds; 610 – Purchase Subject to Bid/Quotation; 611 – Purchases Budgeted; 612 – Purchases Not Budgeted; 613 – Cooperative Purchasing; 614 – Payroll Authorization; 615 – Payroll Deductions; 616 – Payment of Bills; 617 – Petty Cash; 618 – Student Activity Funds; 619 – District Audit; 620 – Fund Balance; 621 – Local Taxpayer Bill of Rights; 622 – GASB Statement 34; 624 – Taxable Fringe Benefits; 625 – Procurement Card
- g. Final Reading of Policies: 800 – Records Management; 800.1 – Electronic Records Retention; 800.2 – Electronic Records/Signatures; 801 – Public Records; 802 – School organization; 803 – School Calendar; 804 – School Day; 805 – Emergency Preparedness; 805.1 – Relations with Law Enforcement Agencies; 806 – Child Abuse; 807 – Opening Exercises/Flag Displays; 808 – Food Services; 808.1 – Student Meal Charge Accounts; 810.1 – Drug/Alcohol Testing – Covered Drivers; 810.2 – Transportation – Video/Audio Recording; 810.3 – School Bus Idling; 810.4 – Cell Phone Use by Bus Drivers; 811 – Bonding; 812 – Property Insurance; 813 – Other Insurance; 813.1 – Medical Insurance Plan Withdrawal; 814 – Copyright Material; 815 – Acceptable Use of Internet, Computers and Network Resources; 815.1 – Electronic Systems Usage for Employees; 818 – Contracted Services; 822 – Automated External Defibrillator (AED)/Cardiopulmonary Resuscitation (CPR); 828 – Fraud; 830 – Breach of Computerized Personal Information
- h. Final Reading of Policies: 901 – Public Relations Objectives; 902 – Publications Program; 903 – Public Participation in Board Meetings; 904 – Public Attendance at School Events; 905 – Citizen Advisory Committees; 906 – Public Complaints; 907 – School Visitors; 908 – Relations with Parents/Guardians; 909 – Municipal Government Relations; 910 – Community Engagement; 911 – News Media Relations; 912 – Relations with Educational Institutions; 913 – Nonschool Organizations/Groups/Individuals; 914 – Relations with Intermediate Unit; 916 – Volunteers; 917 – Parental/Family Involvement; 918 – Title I Parental Involvement
- i. Retirement of Policy 213 – Assessment of Student Progress

ROLL CALL:

Mr. Caruso Yes, Mrs. Hopkins Yes, Mrs. Keranko Absent,  
Mr. Nutting Yes, Mrs. Pappasergi Yes, Mrs. Pellegrini Yes,  
Mrs. Pepper Yes, Mr. Yakich Yes, Mr. Wiltz Yes.

**PERSONNEL**

Upon motion of Mrs. Pellegrini, seconded by Mr. Nutting, it was resolved to approve all PERSONNEL resolutions as presented by the Administration and subject to review by the District Solicitor as follows:

- a. ~~Approval of Superintendent's Evaluation~~
- b. ~~Approval of Superintendent's Annual Increase~~
- c. Approval of Tenure for Lauren Miller
- d. Approval of Sick Day Transfer of Previous IU1 Transfer of Entity Employees Ashley Garlick, 12 days, and Justin Roycroft, 18 days
- e. Accept Resignation of Middle School Girls Basketball Assistant Coach, Bill Wagner, effective immediately
- f. Accept Resignation of Cook's Helper, 5.75 hours per day, Mary Rabe, effective immediately
- g. Accept Resignation of Cook's Helper, 2.0 hours per day, Dana Nabozny, effective immediately
- h. Name Middle School Girls Basketball Assistant Coach, Matt Keranko, at a salary of \$1082.00, pending receipt of all clearances
- i. Name Winter Coaches, pending receipt of all clearances (Attached)
- j. Name Cook's Helper, 5.75 hours per day, Stacy Shuback, salary as per CESPBA Bargaining Agreement
- k. Name Cook's Helper, 2.5 hours per day, Shanae Urwin, salary as per CESPBA Bargaining Agreement
- l. Name Middle School/High School After School Detention Supervisors: first semester – Howard Johnson; second semester – Justin Roycroft, rate as per CAEA Bargaining Agreement
- m. Name Elementary Center After School Detention Supervisors: Elaine Ondrish and Mary Kay Sidary, rate as per CAEA Bargaining Agreement
- n. ~~Name Musical Staff, pending receipt of all clearances (Attached)~~
- o. Name Bus Driver, Wayne Yates, rate as per the Bus Driver's Agreement
- p. Approval of MOU with CAEA Bargaining Unit for Shared Speech Teacher
- q. Name Substitute Teacher Personnel: Brienne Jenkins (Elementary PreK-4); Jessica Frick (Elementary PreK-4, Special Education PK-8); Brienne Russo (Elementary K-6, Secondary School Counselor 7-12); Stephanie Molisee (Biology); Nicholas Vaccaro (Social Studies 7-12); Shalyn Hardy (Emergency Certificate); Christopher Buckley (Emergency Certificate)
- r. Name Substitute Support Personnel: Melody Gazdick, retroactive to August 29, 2017 (Bus Driver); Jane Nicholson, retroactive to August 29, 2017 (Van Driver); Devon Powell, retroactive to August 29, 2017 (Clerical); Renee Paluso-Thorne, retroactive to August 29, 2017 (Custodial); Amy Mouyard, retroactive to August 29, 2017 (Custodial); Jayme Kepich, retroactive to August 29, 2017 (Registered Nurse); Samantha Dzimiera (Registered Nurse)
- s. Approval of Danielle Patterson from 5 to 8 hours per day for Central Office Secretary pursuant to all terms and conditions of the Central Office Secretary Group Contract

MINUTES – SEPTEMBER 26, 2017 – REGULAR MEETING

ROLL CALL:

Mrs. Hopkins Yes, Mrs. Keranko Absent, Mr. Nutting Yes,  
Mrs. Pappasergi Yes, Mrs. Pellegrini Yes, Mrs. Pepper Yes,  
Mr. Yakich Yes, Mr. Wiltz Yes; abstained from item i,  
Mr. Caruso Yes; abstained from item i.

**FINANCE AND SUPPORT AREAS**

Upon motion of Mrs. Pepper, seconded by Mrs. Hopkins, it was resolved to approve all FINANCE AND SUPPORT AREA RESOLUTIONS as presented by the Administration and subject to review by the District Solicitor as follows:

- a. Approval of Monthly Secretary Treasurer Reports for the Month of August 2017 as follows:  
General Fund, Special Revenue, Payroll, Capital Project Fund, Capital Reserve Fund, and Food Service Fund
- b. Approval of General Fund and Food Service Fund Bill List for the Month of September 2017
- c. Approval of Interim Bill List for August 2017/September 2017
- d. Approval of High School, Middle School, Elementary Center and Athletic Activity Account Reports for August 2017
- e. Approval of the Tax Collection Report for the Month of August 2017
- f. Approval of the Lien Report for the Month of July 2017
- g. Approval of the Monthly Revenues and Expenditures Report for August 2017
- h. Approval of Extra Duty Time Reports for August 2017
- i. Approval of Cafeteria Prices for the 2017-2018 School Year (Attached)
- j. Approval to Close Two PLGIT Accounts: PLGIT Special Revenue (Pepsi) and PLGIT Plus Accounts
- k. Approval of Settlement of Guttman Energy Tax Appeal in the Amount of \$325,000.00
- ~~l. Approval of EQT Agreement~~
- m. Approval of Tax Roll Change Refund for Parcel #500-011-00-00-0014-00 in the amount of \$274.06
- n. Approval to Purchase Ice Machine Through the Pepsi Fund

ROLL CALL:

Mrs. Keranko Absent, Mr. Nutting Yes, Mrs. Pappasergi Yes,  
Mrs. Pellegrini Yes, Mrs. Pepper Yes, Mr. Yakich Yes,

MINUTES – SEPTEMBER 26, 2017 – REGULAR MEETING

Mr. Wiltz Yes, Mr. Caruso Yes, Mrs. Hopkins Yes.

**REPORT OF THE SUPERINTENDENT**

Dr. Zelich reviewed with the Board the Every Student Succeeds Act, noting that it looks at more than test scores.

Dr. Zelich thanked the Knights of Columbus for their Harvest Bounty Donation in the amount of \$500.

Dr. Zelich informed the Board that there are currently two pre-k classrooms in the District with five students enrolled.

Dr. Zelich informed the Board that he was elected as the President of the Washington County Superintendent Association.

Dr. Zelich informed the Board that he will be attending the Pennsylvania Superintendent Academy on September 28 and 29, 2017.

**BOARD MEMBER COMMENTS**

Mr. Wiltz congratulated Dr. Zelich on being elected as the President of the Washington County Superintendent Association.

Upon motion of Mr. Nutting, seconded by Mr. Yakich, the meeting was adjourned at 7:57 p.m.