

**CHARLEROI AREA SCHOOL DISTRICT
BOARD OF EDUCATION**

Regular Meeting of Tuesday, November 19, 2019

7:00 PM

Charleroi Area High School Community Room

MINUTES

Prior to the regular meeting, the Board met in Executive Session at 6:26 p.m. in the High School Community Room, 100 Fecsen Drive, Charleroi PA 15022 to discuss personnel matters. Persons present were: Mrs. Hopkins, Mrs. Keranko, Mr. Nutting, Mrs. Pappasergi, Mrs. Pellegrini, Mrs. Pepper, Mr. Wiltz and Mr. Yakich.

Mr. Wiltz, Board President, announced that the Board had been in executive session since 6:26 p.m. and then called the regular meeting of the Charleroi Area School District Board of School Directors to order at 7:01 p.m. in the High School Community Room, 100 Fecsen Drive, Charleroi PA 15022.

Upon roll call, members present were: Mrs. Hopkins, Mrs. Keranko, Mr. Nutting, Mrs. Pappasergi, Mrs. Pellegrini, Mrs. Pepper, Mr. Wiltz and Mr. Yakich. Mr. Caruso was absent.

Mr. Wiltz announced that under Personnel, item k will be tabled.

APPROVAL OF THE AGENDA

Upon motion of Mr. Yakich, seconded by Mr. Nutting, it was resolved to approve the agenda for the Regular Meeting of the Charleroi Area School District Board of School Directors for November 19, 2019.

PUBLIC RECOGNITION

The Board recognized students of the fourth grade class for academic excellence and outstanding citizenship.

The Board recognized members from the Italian Unita Ladies Auxiliary Club for the generous donation of food and a check for \$2,665.39 to our Harvest Bounty.

STUDENT REPRESENTATIVE REPORTS

The student representatives informed the Board of concerns that they have for the District and the different activities that have taken place within the District.

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ROUTINE BUSINESS:

Upon motion of Mr. Yakich, seconded by Mrs. Pepper, with all in favor, it was resolved to approve the following routine business items for the month of October 2019:

- a. Approval of the Minutes for the Informational Meeting of October 15, 2019
- b. Approval of the Minutes for the Regular Meeting of October 22, 2019

CORRESPONDENCE

The following correspondence was read at the meeting:

- a. November Subsidies

The following Federal and State Funds have been or will be received for the month of October 2019:

FUNDING	AMOUNT
CHILD AND ADULT CARE FOOD PROGRAM	\$7,247.57
NATIONAL SCHOOL LUNCH PROGRAM	\$68,030.49
NATIONAL SCHOOL LUNCH PROGRAM	\$3,294.52
SOCIAL SECURITY	\$109,045.58
PLANCON BOND PROJECTS FUND – 99C	\$1,009,198.93
PLANCON BOND PROJECTS FUND - MVCTC	\$121,961.63
SPECIAL EDUCATION	\$187,930.00
READY TO LEARN BLOCK GRANT	\$321,336.00
EDUCATION AND COMMUNITY DEVELOPMENT	\$82,654.62

EDUCATION AND CURRICULUM

Upon motion of Mr. Nutting, seconded by Mrs. Pellegrini, it was resolved to approve all EDUCATION AND CURRICULUM resolutions as presented by the Administration and subject to review by the District Solicitor as follows:

- a. Charleroi Area school District Indicates Their Support of the Tri-State Area School Study Council D. Richard Wynn Distinguished School Board Award Nomination Submitted by the District Superintendent, Edward Zelich, for the 2019-2020 School Year
- b. Approval of Chestnut Ridge Counseling Services, Inc. Agreement for Educational Services, at a rate of \$92.00 per day
- c. Approval of 21st Century Community Learning Center Agreement, at no cost to the District

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- d. Approval of IU1 Community Learning Center Agreement – Elementary Center Afterschool Programs, at no cost to the District
- e. Approval of Middle School Counselor Internship Agreement
- f. Approval of Sunday Facility Request Form for Charleroi Youth Wrestling
- g. Approval of Sunday Facility Request Form for Matt Keranko Youth Basketball
- h. Approval of 2020 Camp Invention Summer Day Camp

ROLL CALL:

Mr. Caruso Absent , Mrs. Hopkins Yes , Mrs. Keranko Yes, abstained from g ,
Mr. Nutting Yes , Mrs. Pappasergi Yes , Mrs. Pellegrini Yes ,
Mrs. Pepper Yes , Mr. Yakich Yes , Mr. Wiltz Yes .

POLICIES/ADMINISTRATIVE REGULATIONS

Upon motion of Mrs. Pellegrini, seconded by Mrs. Keranko, it was resolved to approve all POLICIES/ADMINISTRATIVE REGULATIONS resolutions as presented by the Administration and subject to review by the District Solicitor as follows:

- a. Final Reading of Revised Policy 918 – Title I Parent and Family Engagement
- b. Approval of Revised Administrative Regulation 222-AR-0 – Tobacco/Nicotine
- c. Approval of Revised Administrative Regulation 222-AR-1 – Tobacco/Nicotine Violation Parental Notification
- d. Approval of Revised Administrative Regulation 249-AR-0 – Bullying/Cyberbullying
- e. Approval of Revised Administrative Regulation 249-AR-1 – Report Form for Complaints of Bullying/Cyberbullying
- f. Approval of Revised Administrative Regulation 249-AR-2 – Notice to Complainant and/or Parents/Guardians of Complainant
- g. Approval of Revised Administrative Regulation 249-AR-3 – Investigative Fact Sheet
- h. Approval of Revised Administrative Regulation 335-AR-0 – Family and Medical Leaves – Eligibility/Types of Leaves
- i. Approval of Revised Administrative Regulation 904-AR-0 – Admission to School Events

ROLL CALL:

Mr. Caruso Absent , Mrs. Hopkins Yes , Mrs. Keranko Yes ,
Mr. Nutting Yes , Mrs. Pappasergi Yes , Mrs. Pellegrini Yes ,
Mrs. Pepper Yes , Mr. Yakich Yes , Mr. Wiltz Yes .

PERSONNEL

Upon motion of Mrs. Pappasergi, seconded by Mrs. Hopkins, it was resolved to approve all PERSONNEL resolutions as presented by the Administration and subject to review by the District Solicitor as follows:

- a. Accept Resignation of PIMS Coordinator, Crystal Clark, effective December 1, 2019
- b. Name PIMS Coordinator, Samantha Shinsky, effective December 2, 2019, at an annual salary of \$5,000.00
- c. Name Temporary Technology Assistant for the Remainder of the 2019-2020 School Year, William Workman, at as hourly rate of \$12.50
- d. Name Auditorium Light Control, William Workman, at an annual prorated salary of \$2,500.00
- e. Name Head Baker, Candy Ornot, effective January 6, 2020, salary as per CESPBA Bargaining Agreement
- f. Name Charleroi Area School District Grant Writer, Terry Planton
- g. Name Middle School Volleyball Assistant Coach, Joe Sabo, at a salary of \$1,333.00 per year, pending receipt of all clearances
- h. Name Substitute Teachers: Micale Ellison (Elementary PK-4) and Elizabeth LaCarte (Elementary PK-4 and Special Education K-8), salary as per CAEA Bargaining Agreement
- i. Name Substitute Support Personnel: Barb Todaro (Classroom Aide, Clerical, Copy Room Aide, Greeter) retroactive to October 25, 2019, salary as per CESPBA Bargaining Agreement
- j. Approval of Sick Day Transfer for Nathan Fiala, 25 sick days from Blairsville-Saltsburg School District
- k. ~~Approval of Sick Day Transfer for Samantha Shinsky, 9.5 sick days from Provident Charter School~~

ROLL CALL:

Mrs. Hopkins Yes, Mrs. Keranko Yes, Mr. Nutting Yes,
Mrs. Pappasergi Yes, Mrs. Pellegrini Yes, Mrs. Pepper Yes,
Mr. Yakich Yes, Mr. Wiltz Yes, Mr. Caruso Absent.

FINANCE AND SUPPORT AREAS

Upon motion of Mr. Yakich, seconded by Mrs. Keranko, it was resolved to approve all FINANCE AND SUPPORT AREA RESOLUTIONS as presented by the Administration and subject to review by the District Solicitor as follows:

- a. Approval of Monthly Secretary Treasurer Reports for the Month of October 2019 as follows:
General Fund, Special Revenue, Payroll, Capital Project Fund, Capital Reserve Fund, and Food Service Fund

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- b. Approval of General Fund, Capital Projects Fund and Food Service Fund Bill Lists for the Month of November 2019
- c. Approval of Interim Bill List for October 2019/November 2019
- d. Approval of High School, Middle School, Elementary Center and Athletic Activity Account Reports for October 2019
- e. Approval of the Tax Collection Report for the Month of October 2019
- f. Approval of the Lien Report for the Month of September 2019
- g. Approval of the Monthly Revenues and Expenditures Report for October 2019
- h. Approval of Extra Duty Time Reports for October 2019
- i. Approval to Pay December 2019 Invoices
- j. Approval to Not Increase Property Taxes Above the Index
- k. Approval to Utilize 2019-2020 PCCD School Safety and Security – Meritorious Fund
- l. Approval of Change Order for Canopy Project, in the amount of \$19,878.00
- m. Approval of Refund of Overpayment of 2019 School Taxes for Parcel Number 320-009-01-04-0016-00, in the amount of \$1,694.04
- n. Approval of Refund of Overpayment of 2019 School Taxes for Parcel Number 320-008-07-03-0022-00, in the amount of \$836.99
- o. Approval of July 31, 2019 Charleroi School Authority Audit
- p. Approval of June 30, 2019 Charleroi Area School District Financial Statements
- q. Approval to Purchase District Transportation Van Through Access Funds in the amount of \$22,005.00

ROLL CALL:

Mrs. Keranko Yes __, Mrs. Pappasergi Yes __,
Mrs. Pellegrini Yes __, Mrs. Pepper Yes __, Mr. Yakich Yes __,
Mr. Wiltz Yes __, Mr. Caruso Absent __, Mrs. Hopkins Yes

REPORT OF THE SUPERINTENDENT

Dr. Zelich informed the Board that he will be submitting a letter of nomination of our Board of Directors for the Tri-State School Study Council D. Richard Wynn Distinguished School Board Award.

Ms. Clark presented PSBA Years of Board Service Awards to Mr. Wiltz, Mr. Yakich, Mrs. Hopkins, Mrs. Pappasergi and Mrs. Keranko.

BOARD MEMBER COMMENTS

Mrs. Hopkins announced that the local Community Development Corporation will be hosting an event on December 6, 2019, at Trustees Park, giving out hats and gloves to those in need.

Upon motion of Mr. Yakich, seconded by Mrs. Pappasergi, the meeting was adjourned at 7:52 p.m.