

**CHARLEROI AREA SCHOOL DISTRICT
BOARD OF EDUCATION**

Regular Meeting of Tuesday, January 21, 2020

7:00 PM

Charleroi Area High School Community Room

MINUTES

Prior to the regular meeting, the Board met in Executive Session at 6:04 p.m. in the High School Community Room, 100 Fecsen Drive, Charleroi PA 15022 to discuss personnel matters. Persons present were: Mr. Caruso, Mrs. Keranko, Mr. Nutting, Mrs. Pappasergi, Mrs. Pellegrini, Mrs. Pepper, Mr. Wiltz and Mr. Yakich.

Mr. Wiltz, Board President, announced that the Board had been in executive session since 6:04 p.m. and then called the regular meeting of the Charleroi Area School District Board of School Directors to order at 7:01 p.m. in the High School Community Room, 100 Fecsen Drive, Charleroi PA 15022.

Upon roll call, members present were: Mr. Caruso, Mrs. Keranko, Mr. Nutting, Mrs. Pappasergi, Mrs. Pellegrini, Mrs. Pepper, Mr. Wiltz and Mr. Yakich. Mrs. Hopkins was absent.

APPROVAL OF THE AGENDA

Upon motion of Mrs. Pappasergi, seconded by Mrs. Pepper, it was resolved to approve the agenda for the Regular Meeting of the Charleroi Area School District Board of School Directors for January 21, 2020.

PUBLIC RECOGNITION

Dr. Zelich recognized the Board of Directors and thanked them for their hours of service and dedication to our District.

Dr. Zelich recognized Bus Drive Melody Gazdick and thanked her for her coordination of the Christmas Gift Stuff the Bus Project, which gave every elementary student a gift.

The Board recognized students of the third-grade class for academic excellence and outstanding citizenship.

Mr. Walter Seal presented the Board with 1940's Charleroi historic memorabilia.

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ROUTINE BUSINESS:

Upon motion of Mr. Yakich, seconded by Keranko, with all in favor, it was resolved to approve the following routine business items for the month of January 2020:

- a. Approval of the Minutes for the Regular Meeting of November 19, 2019
- b. Approval of the Minutes for the Reorganizational Meeting of December 3, 2019

CORRESPONDENCE

The following correspondence was read at the meeting:

- a. December Subsidies

The following Federal and State Funds have been or will be received for the month of December 2019:

| FUNDING | AMOUNT |
|--|----------------|
| CHILD AND ADULT CARE FOOD PROGRAM | \$7,535.73 |
| NATIONAL SCHOOL LUNCH PROGRAM | \$57,947.06 |
| NATIONAL SCHOOL LUNCH PROGRAM | \$3,073.96 |
| RETIREMENT | \$509,974.22 |
| TITLE I IMPROVING BASIC PROGRAMS | \$33,995.27 |
| TITLE II IMPROVING TEACHER QUALITY | \$4,719.07 |
| TITLE IV – STUDENT SUPPORT AND ACADEMIC ENRICHMENT | \$2,591.47 |
| NP TRANSPORTATION | \$4,043.00 |
| S D TRANSPORTATION | \$136,778.00 |
| BASIC EDUCATION FUNDING | \$1,210,433.32 |

- b. January Subsidies

The following Federal and State Funds have been or will be received for the month of January 2020:

| FUNDING | AMOUNT |
|--|-------------|
| TITLE I IMPROVING BASIC PROGRAMS | \$33,995.27 |
| TITLE II IMPROVING TEACHER QUALITY | \$4,719.07 |
| TITLE IV – STUDENT SUPPORT AND ACADEMIC ENRICHMENT | \$2,591.47 |

| | |
|-----------------------|--------------|
| S D SPECIAL EDUCATION | \$187,930.00 |
|-----------------------|--------------|

Mr. Caruso and Mrs. Pellegrini excused themselves from the meeting at 7:38 p.m.

EDUCATION AND CURRICULUM

Upon motion of Mr. Nutting, seconded by Mrs. Pepper, it was resolved to approve all EDUCATION AND CURRICULUM resolutions as presented by the Administration and subject to review by the District Solicitor as follows:

- a. Approval of 2020-2021 Middle School Course Selection Guide
- b. Approval of Addendum #1 of the June 5, 2019, Approved Agreement Between Charleroi Area School District and Intermediate Unit 1 for Federal Programs Non-Public Instructional Services
- c. Approval of SPSHS Care Center Agreement, at no cost to the District
- d. Approval of Merakey Pennsylvania Agreement, retroactive to December 6, 2019
- e. Approval of P2G Grant Budget
- f. Approval of Technology Director to Attend Pennsylvania Educational Technology Expo and Conference (Pete and C) February 23-26, 2020
- g. Approval for PIMS Coordinator to Attend PDE Data Summit, March 15-18, 2020
- h. Approval for Board Secretary to Attend Annual PSBA Board Secretaries Conference

ROLL CALL:

Mr. Caruso Absent, Mrs. Hopkins Absent, Mrs. Keranko Yes,
Mr. Nutting Yes, Mrs. Pappasergi Yes; abstain from e, Mrs. Pellegrini Absent,
Mrs. Pepper Yes, Mr. Yakich Yes, Mr. Wiltz Yes.

POLICIES/ADMINISTRATIVE REGULATIONS

Upon motion of Mr. Yakich, seconded by Mrs. Keranko, it was resolved to approve all POLICIES/ADMINISTRATIVE REGULATIONS resolutions as presented by the Administration and subject to review by the District Solicitor as follows:

- a. First Reading of Revised Policy 004 – Membership
- b. First Reading of Revised Policy 201 – Admission of Students
- c. First Reading of Revised Policy 208 – Withdrawal From School
- d. First Reading of Revised Policy 209 – Health Examinations/Screenings
- e. First Reading of Revised Policy 333 – Professional Development
- f. First Reading of Revised Policy 705 – Facilities and Workplace Safety
- g. First Reading of Revised Policy 709 – Building Security

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- h. First Reading of Revised Policy 805 – Emergency Preparedness Response
- i. First Reading of Revised Policy 805.1 – Relations With Law Enforcement Agencies
- j. First Reading of Revised Policy 805.2 – School Security Personnel
- k. Approval of Administrative Regulation 004-BOG-0 – Statement of Financial Interest
- l. Approval of Administrative Regulation 004-BOG-2 – Board of School Directors Vacancy Application Form
- m. Approval of Administrative Regulation 201-AR-0 – Admission of Students
- n. Approval of Administrative Regulation 208-AR-3 – Permission to Withdraw
- o. Approval of Administrative Regulation 209-AR-2 – Private or School Physical Examination of School Age Student
- p. Approval of Administrative Regulation – 705-AR-0 - Safety
- q. Approval of Administrative Regulation 705-AR-1 – General Safety Rules
- r. Approval of Administrative Regulation 705-AR-2 – Hazardous/Unsafe Condition Reporting Form
- s. Approval of Administrative Regulation 705-AR-3 – Facility Safety and Security Inspection Report
- t. Approval of Administrative Regulation 705-AR-4 – Workplace Safety Committee
- u. Approval of Administrative Regulation 709-AR-0 – Building Access
- v. Approval of Safe2Say Something Procedures
- w. Approval of Administrative Regulation 805-AR-0 – Emergency Preparedness Information – Incident Command Post
- x. Approval of Administrative Regulation 805-AR-1 – Emergency preparedness, Required Drills and Assessments
- y. Approval of Administrative Regulation 805-AR-2 – Emergency/School Security Drill Reporting Form
- z. Approval of Administrative Regulation 805.1-AR-0 – Incident Report – Mandatory Notification
- aa. Approval of Administrative Regulation 805.1-AR-1 – Incident Report – Discretionary Notification
- bb. Approval of Administrative Regulation 805.1-AR-2 – Record of Law Enforcement Officers in School
- cc. Approval of Administrative Regulation 805.2-AR-0 – School Security Personnel Training
- dd. Approval of Administrative Regulation 913-AR-0 – Distribution/Posting of Nonschool Materials by Nonschool Organizations/Groups/Individuals
- ee. Approval of Administrative Regulation 913-AR-1 – Nonschool Materials Distribution/Posting Request Form

ROLL CALL:

Mr. Caruso Absent , Mrs. Hopkins Absent , Mrs. Keranko Yes ,
Mr. Nutting Yes , Mrs. Pappasergi Yes , Mrs. Pellegrini Absent ,

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Mrs. Pepper Yes, Mr. Yakich Yes, Mr. Wiltz Yes.

PERSONNEL

Upon motion of Mr. Yakich, seconded by Mrs. Pappasergi, it was resolved to approve all PERSONNEL resolutions as presented by the Administration and subject to review by the District Solicitor as follows:

- a. Accept Retirement of Full-Time Bus Driver, Gregg Gladys, effective January 1, 2020
- b. Accept Resignation of Classroom Aide, James Kline, effective January 22, 2020
- c. Accept Resignation of Lunch Monitor, Jane Nicholson, effective January 17, 2020
- d. Accept Resignation of Varsity Baseball Assistant Coach, Chad Pappasergi, effective immediately
- e. Approval of Sabbatical Leave for Second Semester 2019-2020 School Year, Valerie Higinbotham
- f. Name Autistic Support Classroom Aide, Carey Sphar, salary as per CESPBA Bargaining Agreement
- g. Name Personal Care Aide, Marcus Carroll, effective January 27, 2020, salary as per CESPBA Bargaining Agreement
- h. Name Full-Time Bus Driver, Andy Frank, salary as per Bus Driver Contract
- i. Name Assistant Cook, Christi Hepple, salary as per CESPBA Bargaining Agreement
- j. Name Cook's Helper, High School, Line 3, Glenda Diffenderfer, salary as per CESPBA Bargaining Agreement
- k. Name Cook's Helper, High School, Register 4, Rebecca Mathers, salary as per CESPBA Bargaining Agreement
- l. Name Lunch Monitor, Katelin Diffenderfer, salary as per CESPBA Bargaining Agreement
- m. Name 2020 Spring Athletic Coaches:
Track:
Varsity Head Coach – Joe Grodz - \$5,680.00; Varsity Assistant – Amanda Bashioum - \$1,585.00; Varsity Assistant – Brian Corrin - \$1,865.00; Varsity Assistant – Nick Golden - \$1,585.00; Varsity Assistant – Erin Wilkerson - \$1,585.00; Varsity Volunteer – Joe Caruso
Softball:
Varsity Head Coach – Trey Tilghman - \$4,264.00; Varsity Assistant Coach – Chuck McCann - \$1,857.00; Varsity Volunteer – Jennifer Tilghman; Middle School Head – Angie Tilghman - \$1,391.00; Middle School Assistant – Jay Celaschi - \$1,185.00; Middle School Volunteers – Casey Powell, Scott DeUnger and Devon Powell
Baseball:
Varsity Head Coach – Luke Mollis - \$4,552.00
- n. Name Substitute Teachers: Sarah Blaylock (Emergency Permit), Kelly Kniha (Mathematics), and Stacy Adams-Neff (Elementary PK-4) salary as per CAEA Bargaining Agreement

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- o. Name Substitute Support Personnel: Wesley Lance (Bus Driver, Mechanic, Van Driver), Kara Annonio (One-on-One Aide), and Pamela Pesca (Van Monitor) salary as per CESPAs Bargaining Agreement

ROLL CALL:

Mrs. Hopkins Absent , Mrs. Keranko Yes , Mr. Nutting Yes ,
Mrs. Pappasergi Yes , Mrs. Pellegrini Absent , Mrs. Pepper Yes ,
Mr. Yakich Yes , Mr. Wiltz Yes , Mr. Caruso Absent .

FINANCE AND SUPPORT AREAS

Upon motion of Mr. Yakich, seconded by Mr. Nutting, it was resolved to approve all FINANCE AND SUPPORT AREA RESOLUTIONS as presented by the Administration and subject to review by the District Solicitor as follows:

- a. Approval of Monthly Secretary Treasurer Reports for the Month of November 2019 and December 2019 as follows: General Fund, Special Revenue, Payroll, Capital Project Fund, Capital Reserve Fund, and Food Service Fund
- b. Approval of General Fund, Capital Projects Fund and Food Service Fund Bill Lists for the Month of December 2019 and January 2020
- c. Approval of Interim Bill List for November 2019/December 2019 and December 2019/January 2020
- d. Approval of High School, Middle School, Elementary Center and Athletic Activity Account Reports for November 2019 and December 2019
- e. Approval of the Tax Collection Report for the Month of November 2019 and December 2019
- f. Approval of the Lien Report for the Month of October 2019 and November 2019
- g. Approval of the Monthly Revenues and Expenditures Report for November 2019 and December 2019
- h. Approval of Extra Duty Time Reports for November 2019 and December 2019
- i. Approval to Rescind Motion to Name Bassi, Vreeland & Associates, LLC as School Solicitor for 2020
- j. Approval to Name Lynch Law Group, LLC as School Solicitor for 2020, effective February 17, 2020
- k. Approval of Budget Transfers

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- l. Approval to Participate in the 2020-2021 Western Pennsylvania Gasoline/Diesel Fuel Consortium
- m. Approval of Semi-Professional Football Facilities Request Contract
- n. Approval to Update BNY Mellon Agreement Incumbency Certificate/Authorized Callbacks

ROLL CALL:

Mrs. Keranko Yes, Mr. Nutting Yes, Mrs. Pappasergi Yes, abstain from i and j, Mrs. Pellegrini Absent, Mrs. Pepper Yes, Mr. Yakich Yes, Mr. Wiltz Yes, Mr. Caruso Absent, Mrs. Hopkins Absent.

REPORT OF THE SUPERINTENDENT

Dr. Zelich informed the Board that he was chosen as a member of the SPSHS Board of Directors.

Dr. Zelich informed the Board that the District received a PASmart Grant in the amount of \$35,000, which will be used to create coding classes within the District.

Dr. Zelich informed the Board that the District's Harvest Bounty Program has applied for grants to help with associated costs.

Dr. Zelich informed the Board that he will once again be participating in the WPIAL Basketball Pairings Committee meetings.

Dr. Zelich informed the Board that the state police were on campus to conduct a Risk and Vulnerability Assessment of the campus. The District received a report of our strengths and opportunities for growth.

BOARD MEMBER COMMENTS

Mr. Yakich informed the Board that the Mon Valley Career and Technical Center will host an open house on Wednesday, February 5, 2020. All are invited to attend.

Upon motion of Mr. Yakich, seconded by Mrs. Pepper, the meeting was adjourned at 7:54 p.m.