

**CHARLEROI AREA SCHOOL DISTRICT  
BOARD OF EDUCATION**

**Regular Meeting of Tuesday, February 26, 2019**

**7:00 PM**

**Charleroi Area High School Community Room**

**MINUTES**

Prior to the regular meeting, the Board met in Executive Session at 6:00 p.m. in the High School Community Room, 100 Fecsen Drive, Charleroi PA 15022 to discuss personnel matters. Persons present were: Mr. Caruso, Mrs. Hopkins, Mr. Nutting, Mrs. Pellegrini, Mrs. Pepper, Mr. Wiltz and Mr. Yakich.

Mr. Wiltz, Board President, announced that the Board had been in executive session since 6:00 p.m. and then called the regular meeting of the Charleroi Area School District Board of School Directors to order at 7:00 p.m. in the High School Community Room, 100 Fecsen Drive, Charleroi PA 15022.

Upon roll call, members present were: Mr. Caruso, Mrs. Hopkins, Mr. Nutting, Mrs. Pellegrini, Mrs. Pepper, Mr. Wiltz and Mr. Yakich. Mrs. Keranko and Mrs. Pappasergi were absent.

**PUBLIC RECOGNITION**

Mr. Wiltz asked the Board for a moment of silence in memory of Stanley Milchovich, a former Charleroi teacher, principal, coach and athletic director that passed away.

The Board recognized students of the second grade class for academic excellence and outstanding citizenship.

**STUDENT REPRESENTATIVE REPORTS**

The student representatives informed the Board of concerns that they have for the District and the different activities that have taken place within the District.

**ROUTINE BUSINESS:**

Upon motion of Mr. Yakich, seconded by Mrs. Pellegrini, with all in favor, it was resolved to approve the following routine business items for the month of January 2019:

- a. Approval of the Minutes for the Informational Meeting of January 15, 2019
- b. Approval of the Minutes for the Regular Meeting of January 22, 2019

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**CORRESPONDENCE**

The following correspondence was read at the meeting:

- a. February Subsidies

The following Federal and State Funds have been or will be received for the month of February 2019:

FUNDING	AMOUNT
S D SPECIAL ED	\$178,254.00
READY TO LEARN BLOCK GRANT	\$321,336.00
BASIC EDUCATION FUNDING	\$1,184,164.00

- b. Thank You Letter

**EDUCATION AND CURRICULUM**

Upon motion of Mr. Yakich, seconded by Mr. Nutting, it was resolved to approve all EDUCATION AND CURRICULUM resolutions as presented by the Administration and subject to review by the District Solicitor as follows:

- a. Approval of the 2019-2020 High School Course Selection Guide
- b. Approval of 2019-2020 School Calendar
- c. Approval of Revised 2018-2019 School Calendar
- d. Approval of Blueprints’ Head Start & Pre-K Counts Memorandum of Understanding
- e. Nomination of Kenneth Wiltz to Stand for Election or Appointment to the Intermediate Unit 1 Board of Directors (Attached)
- f. Approval of CFD Youth Soccer Sunday Facility Request for March 31, April 7, 14, 28, May 5, 12, 19, and June 2, 8, 2019

**ROLL CALL:**

Mr. Caruso Yes, Mrs. Hopkins Yes, Mrs. Keranko Absent,  
Mr. Nutting Yes, Mrs. Pappasergi Absent, Mrs. Pellegrini Yes,  
Mrs. Pepper Yes, Mr. Yakich Yes, Mr. Wiltz Yes.

**POLICIES/ADMINISTRATIVE REGULATIONS**

Upon motion of Mrs. Pellegrini, seconded by Mrs. Hopkins, it was resolved to approve all POLICIES/ADMINISTRATIVE REGULATIONS resolutions as presented by the Administration and subject to review by the District Solicitor as follows:

- a. First Reading of Policy 006 - Meetings
- b. First Reading of Policy 108 - Textbooks
- c. First Reading of Policy 311 – Reduction of Staff
- d. First Reading of Policy 704 – Maintenance
- e. First Reading of Policy 806 – Child Abuse
- f. First Reading of Policy 808 – Food Services
- g. First Reading of Policy 810 – Transportation
- h. First Reading of Policy 810.1 – School Bus Drivers and School Commercial Motor Vehicle Drivers
- i. First Reading of Policy 810.3 – School Vehicle Drivers
- j. First Reading of Policy 818 – Contracted Services Personnel
- k. Approval of Administrative Regulation 108-AR-0 – Review/Evaluation/Selection of Textbooks
- l. Approval of Administrative Regulation 108-AR-1 – Textbook Evaluation Form
- m. Approval of Administrative Regulation 108-AR-2 – Textbook Recommendation Form
- n. Approval of Administrative Regulation 108-AR-3 – Disposal of Textbooks
- o. Approval of Administrative Regulation 704-AR-6 – Drinking Water
- p. Approval of Administrative Regulation 810-AR-0 – Motor Vehicle Idling
- q. Approval of Administrative Regulation 810-AR-1 – Student Transportation
- r. Approval of Administrative Regulation 810-AR-2 – Bus Schedules/Bus Stops
- s. Approval of Administrative Regulation 810-AR-3 – Transportation Change Request
- t. Approval of Administrative Regulation 810-AR-4 – Student Conduct on Buses and School Vehicles
- u. Approval of Administrative Regulation 810-AR-5 – Bus or School Vehicle Conduct Incident Report
- v. Approval of Administrative Regulation 810-AR-6 – Transportation for School-Related Trips
- w. Approval of Administrative Regulation 810-AR-7 – Request for Transportation for School-Related Trips
- x. Approval of Administrative Regulation 810-AR-8 – School Bus Accidents
- y. Approval of Administrative Regulation 810-AR-9 – Driver’s Accident Report
- z. Approval of Administrative Regulation 810-AR-10 – School Bus Accident Report
- aa. Approval of Administrative Regulation 810-AR-11 – School Bus/School Vehicle Incident Information Form

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- bb. Approval of Administrative Regulation 810.1-AR-0 – Drug Use and Alcohol Misuse Prevention Program – Covered Drivers
- cc. Approval of Administrative Regulation 810.1-AR-1 – Receipt of Drug/Alcohol Information
- dd. Approval of Administrative Regulation 810.1-AR-2 – Release of Information Form 49 CFR Part 40 Drug and Alcohol Testing
- ee. Approval of Administrative Regulation 810.1-AR-3 – Pre-Employment/Pre-Duty Notification & Acknowledgement
- ff. Approval of Administrative Regulation 810.1-AR-4 – Employee Notification for Required Drug and Alcohol Testing
- gg. Approval of Administrative Regulation 810.1-AR-5 – Reasonable Cause/Reasonable Suspicion Form
- hh. Approval of Administrative Regulation 810.1-AR-6 – Acknowledgement of Reasonable Suspicion Training for Supervisors
- ii. Approval of Administrative Regulation 810.3-AR-0 – Drug Use and Alcohol Misuse Prevention – School Vehicle Drivers
- jj. Approval of Administrative Regulation 810.3-AR-1 – Receipt of Drug/Alcohol Information
- kk. Approval of Administrative Regulation 810.3-AR-2 – Reasonable Cause/Reasonable Suspicion Form
- ll. Approval of Administrative Regulation 906-AR-0 – Report Form for Public Complaints
- mm. Approval of Administrative Regulation 906-AR-1 – Public Complaints – Special Provisions

**ROLL CALL:**

Mr. Caruso Yes , Mrs. Hopkins Yes , Mrs. Keranko Absent ,  
Mr. Nutting Yes , Mrs. Pappasergi Absent , Mrs. Pellegrini Yes ,  
Mrs. Pepper Yes , Mr. Yakich Yes , Mr. Wiltz Yes .

**PERSONNEL**

Upon motion of Mrs. Hopkins, seconded by Mr. Nutting, it was resolved to approve all PERSONNEL resolutions as presented by the Administration and subject to review by the District Solicitor as follows:

- a. Accept Retirement of High School Teacher, Nick Mahalko, effective the last day of the 2018-2019 school year, with regret
- b. Accept Retirement of Elementary Center School Teacher, Lynn Sparinga, effective the last day of the 2018-2019 school year, with regret
- c. Accept Retirement of High School/Middle School Nurse, Marie Ripepi, effective the last day of the 2018-2019 school year, with regret

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- d. Accept Retirement of Cook’s Helper, Sandra Todaro, effective May 29, 2019, with regret
- e. Accept Retirement of Bus Driver, Terry Boord, effective August 2, 2019, with regret
- f. Accept Resignation of Varsity Baseball Assistant Coach, Brendan Costantino, effective immediately
- g. Approval to Adjust Varsity Baseball Assistant Coach Salary, Chad Pappasergi, to \$1751.00
- h. Name Varsity Baseball Assistant Coach, Ben Carson, at a salary of \$1700.00, pending receipt of all clearances
- i. Name Varsity Softball Volunteer Coach, Carina Gottheld, pending receipt of all clearances
- j. Name Part-time Elementary Center Secretary, Melissa Koteles, salary as per CESPBA Bargaining Agreement
- k. Approval of Request for Uncompensated Leave of Melissa Anthony, May 27, 2019 to June 11, 2019
- l. Approval of Request for Uncompensated Leave of Lois Merlo, February 15, 2019
- m. Approval of Request for Uncompensated Leave of Candy Ornot, May 20, 2019 to May 31, 2019
- n. Approval of Request for Uncompensated Leave of Denise Uhlman, January 29, 2019
- o. Approval of Request for Uncompensated Leave of Payton Koontz, February 15, 2019
- p. Name Substitute Teachers: Chelsea Korir (Homebound Instructor), retroactive to February 11, 2019
- q. Name Substitute Support Personnel: Erin McCay (Cafeteria), retroactive to February 15, 2019

ROLL CALL:

Mrs. Hopkins Yes, Mrs. Keranko Absent, Mr. Nutting Yes,  
Mrs. Pappasergi Absent, Mrs. Pellegrini Yes, Mrs. Pepper Yes,  
Mr. Yakich Yes, Mr. Wiltz Yes, Mr. Caruso Yes.

FINANCE AND SUPPORT AREAS

Upon motion of Mr. Caruso, seconded Mr. Yakich, it was resolved to approve all FINANCE AND SUPPORT AREA RESOLUTIONS as presented by the Administration and subject to review by the District Solicitor as follows:

- a. Approval of Monthly Secretary Treasurer Reports for the Month of January 2019 as follows: General Fund, Special Revenue, Payroll, Capital Project Fund, Capital Reserve Fund, and Food Service Fund and Revised November 2018 and December 2018 General Fund
- b. Approval of General Fund, Food Service Fund and Capital Project Fund Bill Lists for the Month of February 2019

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- c. Approval of Interim Bill List for January 2019/February 2019
- d. Approval of High School, Middle School, Elementary Center and Athletic Activity Account Reports for January 2019
- e. Approval of the Tax Collection Report for the Month of January 2019
- f. Approval of the Lien Report for the Month of December 2018
- g. Approval of the Monthly Revenues and Expenditures Report for January 2019
- h. Approval of Extra Duty Time Reports for January 2019
- i. Approval of Final Payment to Morgan Excavating, in the amount of \$13,660.33
- j. Approval of Acceptance Letter of Project Completion with Morgan Excavating
- k. Approval of DES OnSSI StayCurrent Factory Software Support Two-Year Agreement, in the amount of \$4,488.00
- l. Approval of Consolidated Communications Agreement, in the amount of \$1,344.70 per month
- m. Approval of Intermediate Unit 1 2019-2020 Annual Operating Budget, with Charleroi Area School District's Contribution of \$10,665.71 (Attached)
- n. Approval of Food Service Management Company Renewal Agreement with Nutrition, Inc.
- o. Approval to Increase Event Worker Rates from \$25.00 to \$30.00, retroactive to the 2018-2019 season and Combine Rates of \$40.00 for Announcer/Timer Worker and JV/Varsity Combined Rate of \$45.00 for Basketball Clock Time Keeper

ROLL CALL:

Mrs. Keranko Absent, Mr. Nutting Yes, Mrs. Pappasergi Absent,  
Mrs. Pellegrini Yes, Mrs. Pepper Yes, Mr. Yakich Yes,  
Mr. Wiltz Yes, Mr. Caruso Yes, Mrs. Hopkins Yes.

**REPORT OF THE SUPERINTENDENT**

Dr. Zelich informed the Board that our PTA received a \$1,000.00 Google Grant Award.

Dr. Zelich informed the Board that our high school Lifeskills class received a \$1,000.00 donation from Drebo America.

Dr. Zelich informed the Board that our District partnered with five other districts and was awarded a grant in the amount of \$499,000.00 that will be used for professional development and equipment for our students to learn about coding.

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Dr. Zelich presented the Board with the names of the students that were named to the Washington County Honors Band.

Dr. Zelich informed the Board that this year's musical, Peter Pan, will be held on March 1, 2, and 3, 2019.

Upon motion of Mr. Caruso, seconded by Mrs. Pepper, the meeting was adjourned at 7:48 p.m.