

**CHARLEROI AREA SCHOOL DISTRICT
BOARD OF EDUCATION**

Regular Meeting of Tuesday, February 18, 2020

7:00 PM

Charleroi Area High School Community Room

MINUTES

Prior to the regular meeting, the Board met in Executive Session at 5:50 p.m. in the High School Community Room, 100 Fecsen Drive, Charleroi PA 15022 to discuss personnel matters. Persons present were: Mr. Caruso, Mrs. Hopkins, Mrs. Keranko, Mr. Nutting, Mrs. Pappasergi, Mrs. Pellegrini, Mrs. Pepper, Mr. Wiltz and Mr. Yakich.

Mr. Wiltz, Board President, announced that the Board had been in executive session since 5:50 p.m. and then called the regular meeting of the Charleroi Area School District Board of School Directors to order at 7:00 p.m. in the High School Community Room, 100 Fecsen Drive, Charleroi PA 15022.

Upon roll call, members present were: Mr. Caruso, Mrs. Hopkins, Mrs. Keranko, Mr. Nutting, Mrs. Pappasergi, Mrs. Pellegrini, Mrs. Pepper, Mr. Wiltz and Mr. Yakich.

Mr. Wiltz asked for a moment in silence in memory of Carol Claybaugh.

APPROVAL OF THE AGENDA

Upon motion of Mr. Yakich, seconded by Mrs. Pellegrini, it was resolved to approve the agenda for the Regular Meeting of the Charleroi Area School District Board of School Directors for February 18, 2020.

PUBLIC RECOGNITION

The Board recognized students of the second-grade class for academic excellence and outstanding citizenship.

STUDENT REPRESENTATIVE REPORTS

The student representative informed the Board of concerns that they have for the District and the different activities that have taken place within the District.

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ROUTINE BUSINESS:

Upon motion of Mr. Yakich, seconded by Mrs. Pepper, with all in favor, it was resolved to approve the following routine business items for the month of February 2020:

- a. Approval of the Minutes for the Regular Meeting of January 21, 2020

CORRESPONDENCE

The following correspondence was read at the meeting:

- a. February Subsidies

The following Federal and State Funds have been or will be received for the month of February 2020:

FUNDING	AMOUNT
CHILD AND ADULT CARE FOOD PROGRAM	\$7,729.05
NATIONAL SCHOOL LUNCH PROGRAM	\$83,060.24
NATIONAL SCHOOL LUNCH PROGRAM	\$4,345.60
TITLE I IMPROVING BASIC PROGRAMS	\$101,985.81
TITLE I IMPROVING BASIC PROGRAMS	\$33,995.27
TITLE II IMPROVING TEACHER QUALITY	\$4,719.07
TITLE IV – STUDENT SUPPORT AND ACADEMIC ENRICHMENT	\$10,365.88
TITLE IV – STUDENT SUPPORT AND ACADEMIC ENRICHMENT	\$2,591.47
CHILD AND ADULT CARE FOOD PROGRAM	\$3,691.27
NATIONAL SCHOOL LUNCH PROGRAM	\$52,309.28
NATIONAL SCHOOL LUNCH PROGRAM	\$2,709.22
SOCIAL SECURITY	\$164,542.69
BASIC EDUCATION FUNDING	\$1,221,132.00

EDUCATION AND CURRICULUM

Upon motion of Mrs. Pappasergi, seconded by Mr. Nutting, it was resolved to approve all EDUCATION AND CURRICULUM resolutions as presented by the Administration and subject to review by the District Solicitor as follows:

- a. Approval of 2020-2021 High School Course Selection Guide
- b. Approval of 2020-2021 School Calendar
- c. Approval of Seneca Valley Cyber Five-Year Agreement

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- d. Approval of Resolution Calling for Charter School Funding Reform
- e. Approval for Business Manager to Attend PASBO Annual Conference, March 18-19, 2020

ROLL CALL:

Mr. Caruso Yes, Mrs. Hopkins Yes, Mrs. Keranko Yes,
Mr. Nutting Yes, Mrs. Pappasergi Yes, Mrs. Pellegrini Yes,
Mrs. Pepper Yes, Mr. Yakich Yes, Mr. Wiltz Yes.

POLICIES

Upon motion of Mrs. Pepper, seconded by Mr. Yakich, it was resolved to approve all POLICIES resolutions as presented by the Administration and subject to review by the District Solicitor as follows:

- a. Final Reading of Revised Policy 004 – Membership
- b. Final Reading of Revised Policy 201 – Admission of Students
- c. Final Reading of Revised Policy 208 – Withdrawal from School
- d. Final Reading of Revised Policy 209 – Health Examinations/Screenings
- e. Final Reading of Revised Policy 333 – Professional Development
- f. Final Reading of Revised Policy 705 – Facilities and Workplace Safety
- g. Final Reading of Revised Policy 709 – Building Security
- h. Final Reading of Revised Policy 805 – Emergency Preparedness Response
- i. Final Reading of Revised Policy 805.1 – Relations with Law Enforcement Agencies
- j. Final Reading of Revised Policy 805.2 – School Security Personnel

ROLL CALL:

Mr. Caruso Yes, Mrs. Hopkins Yes, Mrs. Keranko Yes,
Mr. Nutting Yes, Mrs. Pappasergi Yes, Mrs. Pellegrini Yes,
Mrs. Pepper Yes, Mr. Yakich Yes, Mr. Wiltz Yes.

ADMINISTRATIVE REGULATIONS

Upon motion of Mrs. Pellegrini, seconded by Mr. Yakich, it was resolved to approve all ADMINISTRATIVE REGULATIONS resolutions as presented by the Administration and subject to review by the District Solicitor as follows:

- a. Approval of Administrative Regulation 800-AR-0 – Records Management
- b. Approval of Administrative Regulation 800-AR-1 – Records Retention Schedule
- c. Approval of Administrative Regulation 800-AR-2 – Litigation Hold
- d. Approval of Administrative Regulation 801-AR-0 – Exempted Records

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- e. Approval of Administrative Regulation 801-AR-1 – Disclosure/Production of Certain Records
- f. Approval of Administrative Regulation 801-AR-2 – Fees for Public Records Requests
- g. Approval of Administrative Regulation 803-AR-0 – School Calendar
- h. Approval of Administrative Regulation 804-AR-0 – School Day
- i. Approval of Administrative Regulation 804-AR-1 – Application for Approval of Half-Day Sessions
- j. Approval of Administrative Regulation 804-AR-2 – Changes in Daily Sessions
- k. Approval of Administrative Regulation 805-AR-3 – Bus Evacuation Drill Report
- l. Approval of Administrative Regulation 805-AR-4 – Certification of Fulfillment of Fire Drill and School Bus Emergency Evacuation Drill Requirements
- m. Approval of Administrative Regulation 805-AR-5 – Bomb Threat Report
- n. Approval of Administrative Regulation 805-AR-6 – Emergency Preparedness
- o. Approval of Administrative Regulation 808-AR-0 – Food Safety
- p. Approval of Administrative Regulation 808-AR-4 – Public Notification and Civil Rights Complaint Procedure
- q. Approval of Administrative Regulation 812-AR-0 – Property Insurance
- r. Approval of Administrative Regulation 812-AR-1 – Insurance Agent of Record
- s. Approval of Administrative Regulation 813-AR-0 – Other Insurance
- t. Approval of Administrative Regulation 813-AR-1 – Insurance Agent of Record
- u. Approval of Administrative Regulation 814-AR-0 – Copyright Procedures
- v. Approval of Administrative Regulation 814-AR-1 – Copyright Permission
- w. Approval of Administrative Regulation 815-AR-0 – User Agreement
- x. Approval of Administrative Regulation 815-AR-1 – Request to Temporarily Disable Internet Blocking/Filtering
- y. Approval of Administrative Regulation 815-AR-2 – Request to Disable Internet Blocking/Filtering to Nonprohibited Materials
- z. Approval of Administrative Regulation 815-AR-3 – Report Form for Complaints of Unsolicited Electronic Communication
- aa. Approval of Administrative Regulation 815-AR-4 – Report Form for Inadvertent Website Access
- bb. Approval of Administrative Regulation 815-AR-5 – Network Responsibilities and Implementation Plans
- cc. Approval of Administrative Regulation 815-AR-6 – Cyberbullying and Social Networking Education
- dd. Approval of Administrative Regulation 819-AR-0 – Suicide Crisis Response Guidelines
- ee. Approval of Administrative Regulation 822-AR-0 – Use of Automated External Defibrillator (AED)
- ff. Approval of Administrative Regulation 822-AR-1 – Responsibility for Automated External Defibrillator

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- gg. Approval of Administrative Regulation 822-AR-2 – Automated External Defibrillator Incident Report
- hh. Approval of Administrative Regulation 822-AR-3 – Automated External Defibrillator Service Log
- ii. Approval of Administrative Regulation 828-AR-0 - Fraud
- jj. Approval of Administrative Regulation 828-AR-1 – Whistle Blowing/No Retaliation
- kk. Approval of Administrative Regulation 830-AR-0 – Breach of Computerized Personal Information

ROLL CALL:

Mr. Caruso Yes, Mrs. Hopkins Yes, Mrs. Keranko Yes,
Mr. Nutting Yes, Mrs. Pappasergi Yes, Mrs. Pellegrini Yes,
Mrs. Pepper Yes, Mr. Yakich Yes, Mr. Wiltz Yes.

PERSONNEL

Upon motion of Mrs. Pellegrini, seconded by Mr. Nutting, it was resolved to approve all PERSONNEL resolutions as presented by the Administration and subject to review by the District Solicitor as follows:

- a. Accept Retirement of Elementary Center Speech/Language Therapist, Marymargret Naylor, effective the last day of the 2019-2020 School Year
- b. Accept Resignation of Elementary Center Greeter, Mishelle McKita, effective February 7, 2020
- c. Name Elementary Center Greeter, Melissa Koteles, retroactive to February 13, 2020, salary per CESPBA Bargaining Agreement
- d. Name Cook's Helper, Katelin Diffenderfer, salary as per CESPBA Bargaining Agreement
- e. Name 2020 Varsity and Middle School Baseball and Middle School Track Coaches:
Baseball:
Varsity Assistant – Ben Carson - \$1,700.00; Varsity Assistant – Isaiah Glass - \$1,650.00;
Varsity Volunteer – Bruno Pappasergi; Varsity Volunteer – Nick Vaccaro; Middle School Head – Taylor Andrisko - \$1,432.00; Middle School Assistant – Brad Price - \$1,185.00;
Middle School Volunteer – Sam Pager
Track:
Middle School Head – Jessica Fritch - \$1,475.00; Middle School Assistant – Beth Noble - \$1,333.00
- f. Approval of Request for Uncompensated Leave – 01, Tracy Chapsasko, retroactive to February 3, 2020
- g. Approval of Request for Uncompensated Leave – 02, Katelin Diffenderfer, February 18 – March 2, 2020

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- h. Name Substitute Support Personnel: Mike Tabory (Van Driver), retroactive to January 28, 2020; Alaina Collins (One-on-One Aide), retroactive to January 21, 2020, salary as per CESPBA Bargaining Agreement

ROLL CALL:

Mrs. Hopkins Yes, Mrs. Keranko Yes, Mr. Nutting Yes,
Mrs. Pappasergi Yes, abstain from e, Mrs. Pellegrini Yes, Mrs. Pepper Yes,
Mr. Yakich Yes, Mr. Wiltz Yes, Mr. Caruso Yes.

FINANCE AND SUPPORT AREAS

Upon motion of Mr. Yakich, seconded by Mrs. Hopkins, it was resolved to approve all FINANCE AND SUPPORT AREA RESOLUTIONS as presented by the Administration and subject to review by the District Solicitor as follows:

- a. Approval of Monthly Secretary Treasurer Reports for the Month of January 2020 as follows: General Fund, Special Revenue, Payroll, Capital Project Fund, Capital Reserve Fund, and Food Service Fund
- b. Approval of General Fund, Capital Fund and Athletic Fund Bill Lists for the Month of February 2020
- c. Approval of Interim Bill List for January 2020/February 2020
- d. Approval of High School, Middle School, Elementary Center and Athletic Activity Account Reports for January 2020 and Elementary Center Revised Activity Report for December 2019
- e. Approval of the Tax Collection Report for the Month of January 2020
- f. Approval of the Lien Report for the Month of December 2019
- g. Approval of the Monthly Revenues and Expenditures Report for January 2020
- h. Approval of Extra Duty Time Reports for January 2020
- i. Approval of Intermediate Unit 1 2020-2021 Annual Operating Budget with Charleroi Area School District's Contribution of \$10,698.68 (Attached)
- j. Approval of CS&E Chiller Preventative Maintenance Agreement Renewal, at a cost of \$1,980.00
- k. Approval of Mr. John Rental Contract, at a monthly cost of \$358.00
- l. Approval of Athletic Trainer Three-Year Contract, July 1, 2020 – June 30, 2023
- m. Approval to Close Out PLGIT Account "G.O. Bond Series B of 2009"
- n. Approval of Quote for Veteran's Field Fence Replacement, in the amount of \$3,350.00
- o. Approval of Security Vestibule Plan Review Building Permit Invoice to K2 Engineering, in the amount of \$1,093.25, Permit Number FAL-20-001

ROLL CALL:

Mrs. Keranko Yes, Mr. Nutting Yes, Mrs. Pappasergi Yes,

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Mrs. Pellegrini Yes, Mrs. Pepper Yes, Mr. Yakich Yes,
Mr. Wiltz Yes, Mr. Caruso Yes, Mrs. Hopkins Yes.

REPORT OF THE SUPERINTENDENT

Dr. Zelich invited the Board to attend the SHASDA Forum for middle school students on March 3, 2020.

Dr. Zelich congratulated the girls and boys basketball teams for qualifying for the WPIAL playoffs.

Dr. Zelich informed the Board that with the assistance of Mr. Platon, the District was able to apply for the PA State Clean Diesel School Bus Replacement Grant to purchase three new school buses and discounted rate.

Dr. Zelich informed the Board that, because of the numerous mental health issues, Attorney General Shapiro is calling for Mental Health Counselors in all Pennsylvania schools.

Dr. Zelich informed the Board that the school musical will be held on March 6-8, 2020.

Dr. Zelich informed the Board that the Harvest Bounty Vendor Craft Show will be held on March 21, 2020.

Upon motion of Mr. Caruso, seconded by Mrs. Pepper, the meeting was adjourned at 7:48 p.m.